



Missouri Department of Health and Senior Services

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Missouri Department of Health and Senior Services (DHSS) Environmental Public Health Tracking Network (EPHTN)

EPHTN Secure Portal

All users of the Missouri Department of Health and Senior Services' Environmental Public Health Tracking Network (DHSS/EPHTN) applications are required to acknowledge and accept the "Rules of Behavior." The Rules of Behavior outline the access and security protocols while using any DHSS/EPHTN application.

You must agree to these rules now and then re-affirm this agreement yearly or when your security level changes. By using the DHSS/EPHTN system you indicate your awareness of and consent to the following "Terms and Conditions of Use" and "Rules of Behavior".

Terms and Conditions of Use

The EPHTN portal is a Missouri Department of Health and Senior Services' computer system, which is the property of the Missouri State Government. It is for authorized use only.

Unauthorized access to this Missouri State Government computer system is prohibited by Missouri Statutes 569.095 and 529.099. Knowingly or intentionally accessing the computer system without authorization, with intent to improperly and/or inappropriately use, or with intent to defraud could result in administrative, civil and/or criminal penalties such as a fine, imprisonment, or both.

To protect the system from unauthorized use, system administrators monitor this system. Anyone using this system expressly consents to such monitoring and is advised that if monitoring reveals possible evidence of criminal activity, such evidence may be provided to law enforcement officials of the appropriate jurisdiction.

Unauthorized, improper, or inappropriate use of this system will result in administrative disciplinary action and civil and criminal penalties.

Rules of Behavior for Users

- I will not knowingly introduce any malicious code into DHSS/EPHTN computer systems nor will I attempt to bypass or circumvent security features.
- I will protect all passwords issued to me and will not disclose them to anyone.
- I will change my password immediately when I suspect that my password may have been compromised and I will contact DHSS/EPHTN if I believe that my password may have been compromised.

www.dhss.mo.gov

Healthy Missourians for life.

The Missouri Department of Health and Senior Services will be the leader in promoting, protecting and partnering for health.

AN EQUAL OPPORTUNITY / AFFIRMATIVE ACTION EMPLOYER: Services provided on a nondiscriminatory basis.

- I will not store any User-Id or Passwords in the Internet Browser's AutoComplete feature or in any file on my workstation.
- I will immediately notify the DHSS/EPHTN when I no longer require access to the EPHTN portal because of transfer, completion of project, retirement, or separation of employment.
- I will protect all information from unauthorized access, disclosure, modification, misuse, damage, or theft regardless of where it is processed or stored.
- I understand that as a user of this system, I may have access to sensitive information including but not limited to unique identifiers, geographic locations, and small cell case counts; and must protect that information from unauthorized disclosure. This includes not only securing information printed from DHSS/EPHTN systems but ensuring that sensitive information displayed on my computer monitor is not visible to unauthorized individuals. I further understand that to protect sensitive information, I may have to locate my computer monitor or workstation screen away from doors, windows, or other openings in my work environment.
- I understand that as a user of this system, I must utilize adequate means to secure any information downloaded or received in an electronic format from DHSS/EPHTN systems, such as encryption and passwords.
- I understand that as a user of this system, I may not access, load, store, or display any information on any form of mobile phone or personal digital assistant equipment, such as Blackberry, iPhone, etc.
- I will not disclose confidential data obtained from this system to anyone other than personnel who are authorized to view this data.
- I will not try to access systems or data to which access has not been authorized and I understand that I will be held accountable for my actions on DHSS/EPHTN systems.
- I will immediately notify the Missouri Environmental Public Health Tracking Network of any security incident or violation by Phone at: 573/751-6102, Toll Free at: 866/628-9891, or by email at: EPHTN@dhss.mo.gov.

Federal law provides for punishment consisting of a fine under Title 18, U.S. Code and up to 10 years in jail for intentionally accessing a government information system without authorization, and altering, damaging, or destroying information, or preventing authorized use of the system.

Missouri law (Statutes 537.525, 556.063, 569.095, and 569.099) provides for both civil and criminal punishments under Titles XXXVI - STATUTORY ACTIONS AND TORTS and XXXVIII - CRIMES AND PUNISHMENT; PEACE OFFICERS AND PUBLIC DEFENDERS; for intentionally accessing a government information system without authorization, and altering, damaging, or destroying information, or preventing authorized use of the system.